



**Bay Area Conservation and Development Commission**

## **Planning Division Internship**

Founded in 1965, the San Francisco Bay Conservation and Development Commission (BCDC) is the federally designated state coastal management agency for the San Francisco Bay. BCDC has regulatory and planning authority over development in San Francisco Bay and along the Bay's nine-county shoreline. This award-winning agency is seeking enthusiastic interns to work at our San Francisco office.

Currently, there is one GIS (Geographic Information Systems) internship available within the Planning Division. The intern will primarily research, analyze and digitize historic data within BCDC's public access, permit, dredging and planning programs. The intern may also assist with other Planning Division related projects. This internship is an ideal opportunity to work within the planning profession while increasing GIS skills.

### **Desired Qualifications:**

- education and/or experience with ESRI's GIS software, including ArcMap, ArcCatalog and ArcToolbox
- knowledge of mapping and cartographic techniques
- ability to work independently and as part of a team

### **About the Position:**

This position is a volunteer and unpaid position. Ideally, candidates will be able to work a minimum of 16 hours per week for at least three months.

### **Eligibility:**

Open to students and non students. Ideally, applicants will have a background in urban, regional, or environmental planning, environmental law, environmental science, economics, natural resources management, ecology, geography, earth or natural science, civil engineering, law, political science, public administration, or a related field.

### **Applying for the job.**

Applications will be accepted until the position is filled.

Therefore, to apply, please send your resume and cover letter to:

Tim Doherty  
San Francisco Bay Conservation Development Commission  
50 California Street, Suite 2600  
San Francisco, CA 94111

For more information about this position please contact Tim Doherty, (415) 352-3667 or [timd@bcdc.ca.gov](mailto:timd@bcdc.ca.gov).

For more information about the Commission go to [www.bcdc.ca.gov](http://www.bcdc.ca.gov)

*An equal employment employer to all persons without regard to race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with state law, civil service rules and the special trust place in public servants.*